



Bid Number: GEM/2022/B/2033546

Dated: 13-03-2022

## Bid Document

Bid Details	
<b>Bid End Date/Time</b>	23-03-2022 10:00:00
<b>Bid Opening Date/Time</b>	23-03-2022 10:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	30 (Days)
<b>Ministry/State Name</b>	Delhi
<b>Department Name</b>	Training And Technical Education Department Delhi
<b>Organisation Name</b>	N/a
<b>Office Name</b>	Delhi Skill And Entrepreneurship University
<b>Total Quantity</b>	120000
<b>Item Category</b>	Examination Answer Book-IS 1848, 1988 (Q4)
<b>Years of Past Experience required</b>	1 Year (s)
<b>MSE Exemption for Years Of Experience</b>	Yes
<b>Startup Exemption for Years Of Experience</b>	Yes
<b>Document required from seller</b>	Experience Criteria,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>RCM Applicable</b>	Yes
<b>Primary product category</b>	Examination Answer Book-IS 1848, 1988
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Is Part Quantity Bidding Allowed?</b>	Yes
<b>Evaluation Method</b>	Item wise evaluation

### EMD Detail

Required	No
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### ePBG Detail

Required	No
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(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

### Splitting

Splitting Applied	Yes
Maximum No. Of Bidders Amongst Which Order May Be Split	3

### MSE Purchase Preference

MSE Purchase Preference	No
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### MII Purchase Preference

MII Purchase Preference	No
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

## Part Quantity Bidding

Buyer has allowed part quantity bidding, bidders can offer maximum quantity that they can deliver keeping in mind their capacity and delivery period requirements. The offer quantity has to be more than minimum bid quantity as specified by the Buyer in the bid. Offers with quantity less than Minimum are liable to be rejected. It may however be noted that there is no guarantee that full offer quantity will be ordered by the buyer. Quantity to be ordered by the buyer will depend on various factors including the Ranking of the bidder, Offered quantity, Splitting criteria indicated by the buyer in the bid and the requirement of the buyer to have multiple sources of supply for ensuring supply chain etc. Sellers would be notified about likely order quantity or range of possible order quantity at the time of price match request made by the buyer. ward of contract will be subject to acceptance of price match request along with min / max offer quantity as decided by the Buyer.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

### Section 9(3) Of GST

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

**Evaluation Method** ( Item Wise Evaluation Method )

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Examination Answer Book-is 1848, 1988	50000
Schedule 2	Examination Answer Book-is 1848, 1988	70000

**Itemwise Minimum Capacity Required From Seller**

Schedule Name	Item Category	Item Quantity	Minimum Capacity
Schedule 1	Examination Answer Book-IS 1848, 1988	50000	20000
Schedule 2	Examination Answer Book-IS 1848, 1988	70000	20000

**Examination Answer Book-IS 1848, 1988 ( 50000 pieces )**

Brand Type	Unbranded
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**Technical Specifications**

\* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Test Report Details	<b>Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove conformity to specification</b>	Yes, No
Dimensions	<b>Number of pages inclusive of covers (There shall be no extra cover and the paper used for the top shall be same as used for inside)</b>	24
	<b>Height of Paper (mm)</b>	228.6
	<b>Width of Paper (mm)</b>	279.4
Physical Characteristics	<b>GSM (g/m2)</b>	70
	Type of paper	white writing paper
Ruling	The horizontal lines shall be drawn in ink	Black
	Distance between two lines (mm)	8

Specification	Specification Name	Bid Requirement (Allowed Values)
Margin	Whether Margin required?	Yes
	If Margin Required, Distance of Margin from the spine (mm)	5
	If Margin Required, Length of Top Margin (mm)	25
Binding	Type of Binding	proper stapling
	Number of Stitch bindings on the spine	2
	Size of Stitch (mm)	8
	Whether hole on left hand corner of answer book is required?	Yes
	If yes, min size of hole (mm)	2
Printing	Printing	With
	If printing required then,printing on the cover or inside the answer book shall be as required by the Buyer The buyer will provide the sample of printing material at the time of bidding	Yes
	The first page containing the columns for student and examination particulars and table for markings and the last page containing instructions to candidates in English and Hindi shall be in one colour	Yes
	Printing of logo in one colour in top centre on each page	Yes
Packing	The contractor will pack the answer sheet 250 Number separately covered in plastic sheet tied with strapping and then packed in gunny bags duly stitched The serial number of answer books should clearly be written on each gunny bag	Yes
	Number of Answer book in a packet	250

**Input Tax Credit(ITC) and Reverse Charge(RCM) Details**

ITC on GST	ITC on GST Cess	RCM Applicable	GST as per RCM	GST Cess 1 as per RCM	GST Cess 2 as per RCM	Optional RCM
NA	NA	Yes	18%	NA	NA	No

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Jatin Verma	110077, Delhi Skill and Entrepreneurship University, DSEU Dwarka Campus, Sector-9 Dwarka Delhi-110077	50000	15

#### Examination Answer Book-IS 1848, 1988 ( 70000 pieces )

Brand Type	Registered Brand
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#### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Test Report Details	<b>Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove conformity to specification</b>	Yes
Dimensions	<b>Number of pages inclusive of covers (There shall be no extra cover and the paper used for the top shall be same as used for inside)</b>	4
	<b>Height of Paper (mm)</b>	270
	<b>Width of Paper (mm)</b>	210
Physical Characteristics	<b>GSM (g/m2)</b>	70
	Type of paper	white writing paper
Binding	Whether hole on left hand corner of answer book is required?	Yes
Packing	Number of Answer book in a packet	250

#### Input Tax Credit(ITC) and Reverse Charge(RCM) Details

ITC on GST	ITC on GST Cess	RCM Applicable	GST as per RCM	GST Cess 1 as per RCM	GST Cess 2 as per RCM	Optional RCM
NA	NA	Yes	18%	NA	NA	No

### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Jatin Verma	110077, Delhi Skill and Entrepreneurship University, DSEU Dwarka Campus, Sector-9 Dwarka Delhi-110077	70000	15

### Buyer Added Bid Specific Terms and Conditions

- Provisions for workmen compensation, insurance, public liability, property damage, insurance etc. to be ensured by the contractor. Also, safety measures prescribed for working in Extra High Voltage & use of personnel protective equipment must be adhered to.

2. **Generic**

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

5. **Generic**

**Upload Manufacturer authorization:** Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

6. **Generic**

The seller is required to print logo as per buyer's requirement.

### Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline

governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**